



September 29, 2011

David Bennett
FBI

Re: Tax Exemptions, and Utah State per diem rates

Dear Mr. Bennett:

There have been changes to the Utah State law concerning the hotel/lodging industry that will affect the FBI Conference 2011. Effective July 1, 2011 Utah State has mandated new regulations to the tax exemption waivers and state per diem rates for hotel compliance throughout the State of Utah.

Tax exempt entities recognized by the State of Utah may be eligible for tax exempt status for hotel stays **but will need to file a refund claim for taxes paid from the Utah State Tax Commission.** This is done through your entity of work. The Courtyard Marriott will no longer be able to give tax exemption on Federal, State, or City taxes due to this new mandate. Tax exemptions are received through individual government departments and agencies and will need to be processed the same way. Government ID will be required to authorize government per diem rates.

In addition, Utah State government per diem rates for lodging has increased to \$75.00 per day in St. George. At \$75 plus 11.5% tax, the total cost per room is \$83.63 per night.

Most agencies are aware of the changes. To insure a positive experience for those attending the FBI Conference 2011, please inform your guests of these changes.

Thank you for your support in this matter. We are delighted to host the FBI Conference 2011 and look forward to a successful event. Please feel free to call if there are questions. I am happy to accommodate you any way that I can.

Kind regards,

Kerrie Prince
Director of Event
St George Courtyard Marriott